



Communities,
Land and
Environment

Communautés,
Terres et
Environnement



Office of the Minister
PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Bureau du ministre
C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

May 23, 2018



Mr. Scott MacKenzie
Prince Edward Island Regulatory and Appeals Commission
P.O. Box 577
Charlottetown, PE C1A 7L1

Dear Mr. MacKenzie:

Re: Restructuring proposal for The Rural Municipalities of Ellerslie-Bideford and Lady Slipper

The Rural Municipalities of Ellerslie-Bideford and Lady Slipper have submitted an application for restructuring pursuant to Section 15 of the Municipal Government Act.

Pursuant to Section 15(3) of the Municipal Government Act, even where a proposal to restructure a rural municipality will not result in a municipality that meets the criteria for a city or town, the Minister may approve the submission of the proposal to the Commission for consideration.

I am pleased to advise that I have reviewed the enclosed proposal for restructuring for the Rural Municipalities of Ellerslie-Bideford and Lady Slipper. Pursuant to Section 15(3) of the Municipal Government Act, I refer said proposal to the Commission for consideration.

Yours truly,

Richard Brown
Minister of Communities, Land and Environment

Encl.

April 30, 2018

Honorable Richard Brown

Minister, Communities, Land & Environment
PO Box 2000
Charlottetown, PE
C1A 7N8

RECEIVED
May 4 11 18

Dear Minister Brown,

The Councils of Lady Slipper and Ellerslie-Bideford would like to amalgamate into one municipality named the Rural Municipality of Central Prince. In the summer of 2017 flyers were mailed out to residents of both municipalities informing residents of the upcoming changes occurring due to the new municipal government act that was being presented by the provincial government at the time and looking for input into amalgamation. On April 24, 2018 we held a joint public meeting with 31 residents present out of over 1100 residents in our combined area. The general consensus was in favor of amalgamation.

We have taken into consideration the principles, standards and regulations of the new municipal government act and believe that we are more financially viable together as a rural municipality providing limited services as such and will not be hindering anyone else with this amalgamation.

Our municipal office will be located at 1180 Ellerslie Road and is assessible. We are already both members of a joint EMO with the municipalities of Tyne Valley and Lot 11 and Area and will continue to be a member under the new municipality.

It is our intent to have one mayor and six councilors with two tax areas: (1) Lady Slipper with a commercial tax rate of \$.09 and a non-commercial tax rate of \$0.09 and (2) Ellerslie-Bideford with a commercial tax rate of \$0.14 and a non-commercial rate of \$0.14. We will be financing our Official Plan and Zoning and Development Bylaw with funding provided by the Gas Tax Fund by 2022.

Please consider the attached application for the amalgamation of the Rural Municipalities of Lady Slipper and Ellerslie –Bideford.

Thank you



Mayor, Lady Slipper



Mayor, Ellerslie- Bideford

Form 15

Proposal to Establish, Restructure, Dissolve a Municipality

Pursuant to the *Municipal Government Act* R.S.P.E.I. 1988, CAP. M-12.1., SEC. 15, and Principles, Standards and Criteria Regulations

Completing your Application: Important Information

- ✓ The Principles, Standards and Criteria regulations will be used to evaluate all proposals. Proposals must demonstrate the ways in which they meet the requirements in the regulations.
- ✓ If your proposal is below thresholds set out in the MGA, a record of ministerial approval must be attached to this submission in order for the application to proceed.
- ✓ It is the responsibility of the municipality or the person or persons petitioning to establish, restructure or dissolve a municipality to ensure that all applicable provisions in the Municipal Government Act and Regulations have been addressed in this proposal.

Part 1: General Information: Description of proposed restructuring

1. This proposal is to: Restructure a municipality
2. Reason for the proposal : This will enable the 2 municipalities to use economies of scale to help reduce the monetary effects the new municipal act will have on taxpayers.
3. Names of all adjoining municipalities or unincorporated areas and any other municipality or unincorporated area that may be affected: There are unincorporated areas and two municipalities, Tyne Valley and Lot 11 and Area, adjoining us. We reached out to both municipalities and at this time they are not interested in amalgamating.

Part 2: Instructions for completion of this form

- Complete **Box A** if proposing to **establish** or **restructure** a municipality
- Or
- Complete **Box B** if proposing to dissolve a municipality.

Required Information: If you are proposing to establish or restructure a municipality, you must submit the following information:

- ✓ Financial plan
- ✓ Capital assets, both existing and proposed
- ✓ A map depicting, in detail, the new boundaries being proposed
- ✓ A copy of the resolution by council to approve making application to establish or restructure a municipality
- ✓ If proposal is being submitted by a group of petitioning electors, a copy of the petition and the name of the representative for the petitioning electors in a format that complies with subsection 15.(6) of the MGA

Box A: Proposal to Establish or Restructure a Municipality

1. What is the proposed name?: Rural Municipality of Central Prince
2. What is the proposed class?: Rural Municipality
3. What is the office location?: 1180 Ellerslie Road
4. Is a financial plan included?: Yes
5. What is the estimated total property assessment: 55,656,000
6. What is the estimated population: 1112
7. List proposed services to be provided: Fire, Recreation, EMO, Administration, Planning (2022), street lights
8. List of all capital assets, existing and proposed: 1 Picnic Site, 1 Ball Field with 1 building, 1 Sports Field with 3 buildings and 1 ride-on lawnmower

Submission Checklist (please ensure that the following information is included)

Box B: Proposal to Dissolve a Municipality

1. What is the name of the municipality proposed for dissolution?: Click here to enter text.
2. Is a copy of the resolution approving application attached?: Choose an item.
3. A plan for sale/transfer of assets must be submitted with this application. Is the plan attached?
Choose an item. If no, provide details and a submission date for the plan: Click here to enter text.
4. A plan for settlement of debts/obligations must be submitted with this application. Is the plan attached?: Choose an item. If no, provide details and a submission date for the plan: Click here to enter text.
5. Have any other plans been established to address dissolution issues? If so, please provide any additional information that is applicable: Click here to enter text.

Part 3: Additional Information

See attached General Notes

Signature:

Myron Hutchinson

Name (Print)

Myron Hutch

Name (Sign)

Chief Administrative Officer

Title

Contact Information:

MUNICIPALITY (IF APPLICABLE): ELLERSLIE-BIDEFORD

Address: P.O. BOX 13, 1180 ELLERSLIE, PEI, COB 1J0

E-Mail: ELLERSLIEBIDEFORD@HOTMAIL.COM

Phone: (HOME) 902-831-2720 (WORK) 902-436-9256

Personal information of applicant(s) on this application is collected under the *Freedom of Information and Protection of Privacy Act* of PEI, Section 31(c), as it is necessary for processing this application to establish, restructure or dissolve a municipality.

General Notes on restructured municipality proposal.

1. Neither existing municipalities have any debt
2. There will be 1 ward with 2 different tax areas. 4 tax rates (2 for each of the existing municipalities- commercial and non-commercial)
3. We ask that the Election bylaw for Ellerslie-Bideford be accepted as a bylaw for the new municipality so that an election can be held in November for the new municipality.
4. We ask that the EMO bylaw for Ellerslie-Bideford be accepted as a bylaw for the new municipality as Ellerslie-Bideford and Lady Slipper already have a joint EMO organization in place with our neighbouring municipalities of Tyne Valley and Lot 11 and Area. This would enable the existing EMO to continue functioning.
5. Funds in the general bank accounts of both municipalities will be used to pay down expenses in their new corresponding tax areas until they are exhausted. Lady slipper EMO bank account will remain as an emergency fund to be used for the residents in the lady slipper tax area if or when needed. Funds in the Ellerslie-Bideford Gas Tax account will be drawn down by projects that have already been approved over the next two years.
6. General expenses to maintain assets (i.e. sports fields, picnic site) will be paid by the residents of the corresponding tax area, except for the operating and maintenance expenses of the municipal office building located at 1180 Ellerslie Road which will be allocated on a per resident basis.
7. Costs such as fire dues, street lights, student salaries, cemetery costs that occur within only one tax area will be paid by residents of that tax area, all other expenses (i.e. administration, auditing, legal, banking, insurance) will be allocated on a per resident basis.

RURAL MUNICIPALITY OF CENTRAL PRINCE					
DRAFT OPERATING BUDGETS					
REVENUES	2018-19	2019-20	2020-21	2021-22	2022-23
	15 months				
Property Taxes					
Property tax, Region 1 - Lady Slipper	42,319	33,855	33,855	33,855	50,782
Property Tax, Region 2 - Eilerslie-Bideford	32,597	26,077	26,077	26,077	34,459
Equalization	34,847	28,761	29,192	29,630	30,075
Employment Grant	3,744	3,950	4,150	4,350	4,575
Previous year surplus	0	7,572	7,840	7,184	5,299
Total Revenues	113,507	100,215	101,114	101,096	125,190
Expenditures					
Advertising	300	300	300	300	300
Bank Charges	175	175	175	175	175
FPEIM	2,000	2,000	2,000	2,000	2,000
Donations	350	350	350	350	350
Election	1,000	250	250	250	250
Electricity	8,000	8,100	8,200	8,300	8,400
Fire Protection	70,035	57,000	57,855	58,722	59,603
Insurance	4,145	4,150	4,250	4,350	4,450
Office	250	300	350	350	400
Professional Fees	3,200	3,300	3,400	3,500	5,500
Property Tax	720	750	750	750	775
Repair & Maintenance	8,800	9,000	9,200	9,400	9,600
Peoples Cemetery Victoria West	460	0	0	0	0
Office: heat, air, cleaning, snow clearing	0	0	0	0	5,000
Administration Wages/benefits	2,500	2,700	2,700	3,000	23,000
Student Wages	4,000	4,000	4,150	4,350	4,575
Total Expenditures	105,935	92,375	93,930	95,797	124,378
Surplus(deficit)	\$7,572.00	\$7,840.00	\$7,184.00	\$5,299.00	\$812.00

In budget year 2022-2023 there would a necessary increase of \$0.035 increase in the tax rate in each tax zone to cover the increase in costs associated with the regulations of the new municipal government act including the required 20 hour per week office position.

If the municipalities remain separate there would be a much greater increase in the tax rate for both in the 2022-2023 budget year and the Rural Municipality of Lady Slipper would have to budget in the costs of building/purchasing a municipal office in earlier years

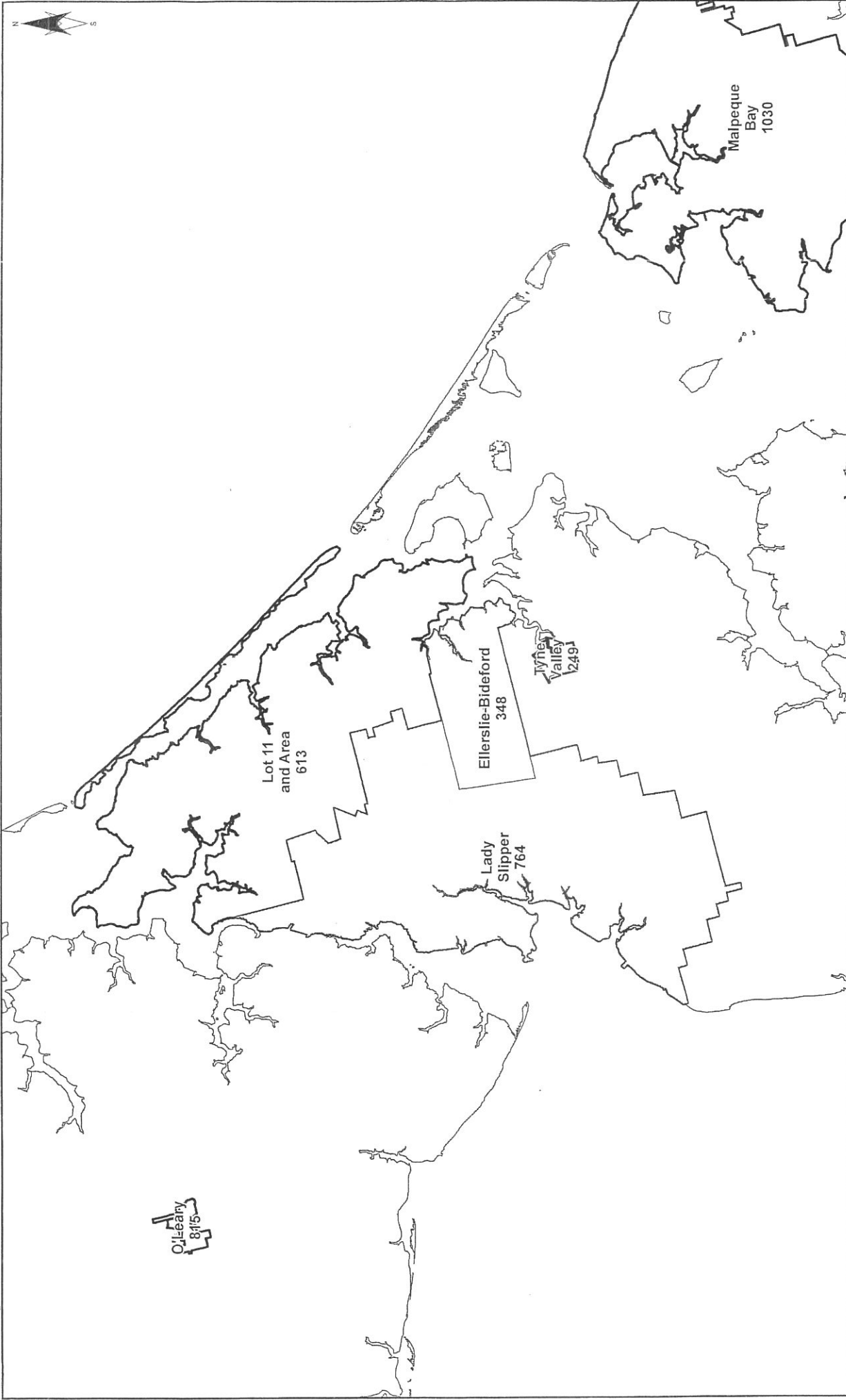
Capital Assets lists for restructured municipality proposal

Property No: 553453-000 - Ellerslie-Bideford Picnic Site.

Property No: 23309-000 - Lady Slipper Ball Field with existing utility building

Property No: 27557-000 - Ellerslie-Bideford Sports Field with community building, 2 utility buildings and 1 ride-on lawnmower.

Municipal Boundaries and Populations



Map Legend

- Interested Municipalities
- Other Municipalities

Data Sources:
PEI Municipal Boundaries Layer

Population values are from 2016 Census, where available. Other values are estimates and do not represent enumerated values.

This map is for information purposes only. It is not intended for legal description or calculating exact land dimensions.

**RESOLUTION BY THE
RURAL MUNICIPALITY OF ELLERSLIE-BIDEFORD**

Resolution # 2018-2

Motion for the Rural Municipality of Ellerslie-Bideford to submit an application to amalgamate with the Rural Municipality of Lady Slipper pursuant to Section 15 of the Municipal Government Act to form the Rural Municipality of Central Prince.

Date: April 30th, 2018

It is moved by Adam Hutchinson Adam Hutchinson
Name Signature

And seconded by Jason Brown Jason Brown
Name Signature

5 Votes For 0 Votes Against
✓ Motion Carried _____ Motion Not Carried

Rod Miller
Signed by Mayor

Myron Hutch
Signed by Administrator

RESOLUTION BY THE RURAL MUNICIPALITY OF LADY SLIPPER

Resolution # 2018-1

Motion for the rural municipality of Lady Slipper to submit an application to amalgamate with the rural municipality of Eilerslie- Bideford pursuant to section 15 of the Municipal Government Act to form the Rural Municipality of Central Prince.

Date: APRIL 28, 2018

It is moved by: Brian Whitehead
Name

[Signature]
Signature

Seconded by: Doug Leblanc
Name

[Signature]
Signature

4 Votes for

0 Votes against

Motion carried

Motion not carried

Signature of Mayor: [Signature]

Signature of Administrator: [Signature]