



February 1, 2022

Via Email: duncan@prebiltsteel.com

Duncan Shaw (Prebilt)

Dear Mr. Shaw:

RE: Appeal #LA22-03 – Sheila Scott v. City of Charlottetown

The Island Regulatory and Appeals Commission has received a Notice of Appeal filed by Sheila Scott appealing the decision of the City of Charlottetown, with respect to an occupancy permit issued for 11-13 Essex Crescent, being City of Charlottetown File No. 1127984.

Enclosed please find all documentation received to-date by the Commission with respect to this Notice of Appeal.

Any questions or concerns can be directed to myself by telephone at 902-892-3501 or email at pjrafuse@irac.pe.ca

Yours truly,


Philip J. Rafuse
Appeals Administrator
Corporate Services and Appeals Division
Enclosure