

Appendix A:
Authorization for Rate Application Preparation

Rural Municipality of Crapaud

Council Meeting

Tuesday, August 20, 2024

7:00 pm

Crapaud Community Hall

Minutes

Present: Mayor Joanne Harvey; Councillor Dean MacDonald, Councillor George Jesso, Councillor Savannah Dugay; Councillor Tom Patterson (joined by phone) Interim CAO Margaret Armsworthy

1. **Call to Order** - Mayor Joanne Harvey called the meeting to order at 7:00 pm.
2. **Approval of Agenda** - Approval of Agenda for Tuesday, August 20, 2024– Moved by Councillor Tom Patterson and seconded by Councillor George Jesso to approve the agenda as circulated. Motion unanimously carried. (4-0)
3. **Disclosure of Conflict of Interest** – Nil
4. **Approval of Minutes from:**
 - 4.1. **June 18, 2024, Regular Council Meeting** - It was moved by Councillor Dean MacDonald and seconded by Councillor Savannah Dugay to approve the June 18, 2024, Regular Council Meeting Minutes as presented. Motion unanimously carried. (4-0)
 - 4.2. **August 5, 2024, Special Council Meeting** – It was moved by Councillor George Jesso and seconded by Councillor Dean MacDonald to approve the August 5, 2024, Special Council Meeting Minutes as presented. Motion unanimously carried. (4-0)
5. **Business Arising from the Minutes**
 - 5.1. **Library Board** – Still looking to hear from residents interested in being part of the Library Board – looking to hear back by September 15, 2024 with a minimum of three residents

5.2. Lease update – Deputy Mayor Dean MacDonald and Interim CAO Margaret Armsworthy have met with the current tenants to discuss the increases in rent. One tenant has replied and have requested to negotiate for the old municipal offices with rent of \$10 per square feet for the remainder of this year which will increase to \$12 per square feet and increase by \$2 per square feet each year until they reach \$20 per square feet. Our other tenant has a few trips coming up so has indicated they will get back to us in the next month up. There is a lot of interest in our rental space.

5.3. Roof repairs – waiting on another quote from a contractor. Should have this in the next couple of weeks.

6. Discussion Items

6.1. Election – Deferred until next meeting.

6.2. Motion #2024-37 – Interim CAO Hourly Wage – Motion put on the floor by Deputy Mayor Dean MacDonald and seconded by Councillor Tom Patterson to hire our Interim CAO Margaret Armsworthy, at a rate of \$35 per hour for 37.5 hours per week until January 31, 2025. Motion passed unanimously. (4-0)

6.3. Motion #2024-38 – Hiring MRSB for IRAC Application – Motion put on the floor by Councillor George Jesso and seconded by Councillor Savannah Dugay to hire the accounting firm of MRSB to complete the IRAC Application to increase water and sewer rates. The cost is \$5900 plus HST. Motion passed unanimously. (4-0)

6.4. Motion #2024-39 – Old Scotiabank Building (Parcel # 217380) – Motion put on the floor by Councillor Savannah Dugay and seconded by Councillor George Jesso to apply to add this building renovations to our Gas Tax projects. Motion passed unanimously. (4-0)

7. Information Items

7.1. Furniture Sale – Interim CAO Margaret Armsworthy, reported she received an email from Moe's Auction which changed the pricing due to the amount of work to complete

the removal of built in vaults and other built in items. Interim CAO to review with Moe's to ensure this is cost effective.

- 7.2. Crapaud Resident Distribution List – Interim CAO Margaret Armsworthy, has implemented the email distribution list with emails going to residents about various upcoming events.
- 7.3. Preparedness Presentation – Interim CAO Margaret Armsworthy mentioned there is a Preparedness Presentation being put on at the Crapaud Hall on Monday, September 16th at 7:00pm. This presentation is for personal preparedness in the event of an emergency.
- 7.4. Stantec update – survey for the public should be available by the end of this week.
- 7.5. Rekey vault – Councillor Tom Patterson wondered if we can rekey the vault for security. Referred to Interim CAO Margaret Armsworthy to investigate.
- 7.6. New Emails for Councillors – Councillor Tom Patterson inquired about the new emails that were to be set up for councillors. Referred to Interim CAO Margaret Armsworthy to investigate where this is at.
- 7.7. Washroom Bars at the Crapaud Hall – Councillor Tom Patterson inquired about the installation of bars on the washroom doors at the Crapaud Hall. Interim CAO Margaret Armsworthy to investigate this.
- 8. Public Discussion – Music Festival** – proposal was presented by resident Jordan Liantzakis. This music festival would be a fundraiser for the Crapaud Hall. It would feature a variety of music from jazz to blues to country and rock. The idea is to have 10 island bands participate in this one day event. The event would be on Saturday, September 28, 2024 from 12:00noon to 11:00pm. Mr. Liantzakis has organized a similar event in the past so he has interested bands who want to participate again. Council will take this information and decide at the next meeting.

- Email – a resident mentioned they were not part of the distribution list. Interim CAO Margaret Armsworthy asked anyone in attendance who wished to be added to the list to see her after the meeting to provide their email so she can email them for their permission as anyone added to the email must be emailed to ensure they have their approval documents to use their email as part of the email distribution list.

9. Adjournment – It was moved by Councillor Savannah Dugay to adjourn the meeting at 8:03 pm and was seconded by Councillor Dean MacDonald.

Joanne Harvey _____

Mayor

Margaret Armsworthy _____

Interim Chief Administrative Officer