

March 9, 2020

VIA Email and Regular Mail

Jaycee and David Sabapathy
Unit 206-4 Prince Street
Charlottetown PE C1A 4P5

Alan Aitken P. Eng.
Transportation, Infrastructure and Energy
3rd Floor Jones Building
11 Kent Street
Charlottetown PE C1A 7N8

Dear Parties,

Subject: LW20001 Jaycee and David Sabapathy v Minister of Transportation, Infrastructure and Energy

The Commission has received a Notice of Appeal from the Appellants on March 6, 2020 via email. I would direct the attention of the parties to my email of March 6, 2020 at 9:19 a.m. which attached the Notice of Appeal.

The Commission requests a copy of the Minister's Record (file). The Minister is also encouraged to file a brief written response to the Notice of Appeal. The deadline for both the Record and the response is April 3, 2020. The Commission prefers an electronic filing (PDF) if possible.

Once received, we will provide the Appellants with a copy of the Record and any response.

Following a review of the Record, the Appellants will be able to file additional documentation in their possession which is not already contained in the Record.

After receipt of the Record and any documentation filed by the Appellants, I will review and advise of the process, including whether the Commission will offer mediation services, request further written submissions, offer a Rule 12 hearing or set the matter down for a public hearing.

Please contact me at pjrafuse@irac.pe.ca if you have any questions on process or procedure.

Yours truly,

Philip J. Rafuse, LL.B
Appeals Administrator