



PRINCE EDWARD ISLAND

Regulatory & Appeals Commission

Commission de réglementation et d'appels

ÎLE-DU-PRINCE-ÉDOUARD

# Permit Application

## Water and Sewerage Act

TO BE USED IN MAKING APPLICATION FOR A PERMIT  
TO CONSTRUCT, ALTER OR EXTEND ANY WATER  
OR SANITARY SEWERAGE SYSTEM.

ALL QUESTIONS MUST BE ANSWERED.  
INCOMPLETE FORMS MAY RESULT IN DE LAYS.  
PLEASE PRINT OR TYPE.

IRAC389(03/03)

## Part 1 - General

1.1 Applicant's Name: \_\_\_\_\_

1.2 Applicant's Address: \_\_\_\_\_

1.3 Telephone: \_\_\_\_\_ 1.4 Facsimile: \_\_\_\_\_

1.5 Person Making Application: \_\_\_\_\_

1.6 Engineer: \_\_\_\_\_

1.7 Full Address: \_\_\_\_\_

1.8 Telephone: \_\_\_\_\_ 1.9 Facsimile: \_\_\_\_\_

1.10 Application To:      .1  Construct      .2  Alter      .3  Extend

1.11 Service:              .1  Water              .2  Sewer      .3  Both

## Part 2 - Project Details

2.1 State below general description of project, including size and length of pipes, number of hydrants, etc., and proposed commencement and completion dates:

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2.2 Number of Customers to be Connected to the System(s): \_\_\_\_\_

2.3 Method of Tendering:      .1  Public              .2  Invited

2.4 If Invited Tendering, State Reason:

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### Part 3 - Cost Estimate(s)

3.1 Estimate of Costs:	Water	%	Sewer	%
.1 Materials & Supplies	_____	_____	_____	_____
.2 Labour	_____	_____	_____	_____
.3 Other (Specify) _____	_____	_____	_____	_____
.4 Engineering	_____	_____	_____	_____
.5 Total	_____	100%	_____	100%

- 3.2 Engineers Fees Include:
- |   |   |
|---|---|
| .1 <input type="checkbox"/> Design          | .2 <input type="checkbox"/> Project Management    |
| .3 <input type="checkbox"/> Inspection      | .4 <input type="checkbox"/> Other (Specify) _____ |
| .5 <input type="checkbox"/> Record Drawings |   |

### Part 4 - Cost Allocation

4.1 Allocation of Costs:	Water	%	Sewer	%
.1 Developer-Landowner(s)	_____	_____	_____	_____
.2 Utility	_____	_____	_____	_____
.3 Other (Specify) _____	_____	_____	_____	_____
.4 Total	_____	100%	_____	100%

4.2 Where 'Other' in 4.1.3 includes contributions from any government or individual, attach a statement or correspondence that signifies the contributor's financial commitment to the project.

## Part 5 - Impact on Rates

- 5.1 Provide below or attach a benefit/ cost analysis for the project. The analysis must show the overall annual cost of the project (e.g. interest on debt, depreciation, additional operating and maintenance costs, etc.), the incremental revenue that will be derived from new customers, and the net impact the project will have on existing customer rates.

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## Part 6 - Reason for Project

- 6.1 Provide below or attach a statement that indicates the reason for the project.

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## Part 7 - Other

7.1 The following items MUST accompany this application OR be filed with the Commission before a Permit will be issued:

- .1 A copy of the Certificate of Approval issued by the Minister of Environment, Energy and Climate Action pursuant to the *Environmental Protection Act*;
- .2 A detailed cost estimate;
- .3 One set of Plans; and
- .4 In cases where service is to be extended into or from another municipality, a copy of that Municipality's/Utility's approval of the extension.

7.2 Declaration

I hereby declare that the answers made herein and the information appended hereto are true and correct to the best of my knowledge, information and belief.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

Information on this Form is collected pursuant to the **Water & Sewerage Act** and will be used by the Commission in the administration of the said **Act**. For additional information, contact the Commission at 902-892-3501 or by email at [info@irac.pe.ca](mailto:info@irac.pe.ca).

Send Completed Form and Attachments to:

The Island Regulatory and Appeals Commission  
Suite 501, 134 Kent Street  
P.O. Box 577  
Charlottetown, PEI  
C1A 7L1

Additional information may be obtained by contacting  
Commission Staff at 892-3501 or by Facsimile at 566-4076.