



FORM MGA-MR-1

PROPOSAL TO ESTABLISH, RESTRUCTURE, DISSOLVE A MUNICIPALITY



PURSUANT TO THE *MUNICIPAL GOVERNMENT ACT* R.S.P.E.I. 1988, CAP. M-12.1., SEC. 15, AND PRINCIPLES, STANDARDS AND CRITERIA REGULATIONS

**Completing your Application: Important Information**

- ✓ The Principles, Standards and Criteria regulations will be used to evaluate all proposals. Proposals must demonstrate the ways in which they meet the requirements in the regulations.
- ✓ If your proposal is below thresholds set out in the MGA, a record of ministerial approval must be attached to this submission in order for the application to proceed.
- ✓ It is the responsibility of the municipality or the person or persons petitioning to establish, restructure or dissolve a municipality to ensure that all applicable provisions in the *Municipal Government Act* and Regulations have been addressed in this proposal.

**PART 1: GENERAL INFORMATION: DESCRIPTION OF PROPOSAL**

1. This proposal is to: Restructure a municipality
2. Reason for the proposal: To include a parcel of land in full
3. Names of all adjoining municipalities or unincorporated areas and any other municipality or unincorporated area that may be affected: N/A

**PART 2: INSTRUCTIONS FOR COMPLETION OF THIS FORM**

- Complete **Box A** if proposing to **establish** or **restructure** a municipality
- Or
- Complete **Box B** if proposing to **dissolve** a municipality.

**Box A: Proposal to Establish or Restructure a Municipality**

**Required Information:** If you are proposing to establish or restructure a municipality, you must submit the following information:

- ✓ Financial plan
- ✓ Capital assets, both existing and proposed
- ✓ A map depicting, in detail, the new boundaries being proposed
- ✓ A copy of the resolution by council to approve making application to establish or restructure a municipality
- ✓ If proposal is being submitted by a group of petitioning electors, a copy of the petition and

the name of the representative for the petitioning electors in a format that complies with subsection 15.(6) of the MGA

1. What is the proposed name: Remains the Rural Municipality of Crapaud
2. What is the proposed class: Rural Municipality
3. What is the office location: 20424 TCH, Crapaud PEI C0A 1J0
4. A financial plan is included: Yes
5. What is the estimated total property assessment: \$100,000
6. What is the estimated population: 0
7. List proposed services to be provided: Sewer and Water Utility
8. List of all capital assets, existing and proposed: Attached

**Submission Checklist – please ensure that the following information is included:**

- ☒ A map depicting the new boundaries being proposed;
- ☒ The financial plan for the new municipality;
- ☒ A copy of the resolution(s) approving submission of the application; and
- ☒ All additional information and documentation demonstrating compliance with the *Municipal Government Act* Principles, Standards and Criteria Regulations.

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**Box B: Proposal to Dissolve a Municipality**

1. What is the name of the municipality proposed for dissolution: Click here to enter text.
2. Is a copy of the resolution approving application attached: Choose an item.
3. A plan for sale/transfer of assets must be submitted with this application. Is the plan attached? Choose an item.  
If no, provide details and a submission date for the plan: Click here to enter text.
4. A plan for settlement of debts/obligations must be submitted with this application. Is the plan attached: Choose an item.  
If no, provide details and a submission date for the plan: Click here to enter text.
5. Have any other plans been established to address dissolution issues? If so, please provide any additional information that is applicable: Click here to enter text.

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**PART 3: ADDITIONAL INFORMATION**

Please provide any additional information that you think will assist in the assessment of this proposal: Click here to enter text.

FORM MGA-MR-1  
PROPOSAL TO ESTABLISH, RESTRUCTURE, OR DISSOLVE A MUNICIPALITY

**Signature:**

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Name (Sign)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date of Submission

**Contact Information:**

Municipality (If Applicable): Rural Municipality of Crapaud  
Address: 20424 TCH, PO Box 30, Crapaud PEI, C0A 1J0  
E-Mail: admin@communityofcrapaud.com  
Phone Number(s): 902 658 2558

Personal information of applicant(s) on this application is collected under the *Freedom of Information and Protection of Privacy Act* of PEI, Section 31(c), as it is necessary for processing this application to establish, restructure or dissolve a municipality.

## Community of Crapaud Capital Assets

### **LAND:**

PID# 626804 Park below Village Park	12/31/2013	11,500.00
PID# 1007103 Former G/Stewart Land	12/31/2013	18,073.51
Professional Centre PID#216598	12/31/2013	211,800.00
Crapaud Village Park PID#401869	12/31/2013	100.00
Sherwood Forest Park PID#658146	12/31/2013	100.00
Old Mill Property PID#216861	12/31/2013	11,305.74
Sherwood Forest Development	12/31/2013	314,868.62
Community Hall property	12/7/2018	30,000.00
<b>Subtotal</b>		<b>597,747.87</b>

### **Fire Hall Building**

Fire hall 1980	12/31/1980	152,024.69
2013 Fire Dept Expansion	12/31/2013	117,993.69
2014 Additions	12/31/2014	29,167.13
2016 Steel Roof	12/31/2016	14,600.55
<b>Subtotal</b>		<b>313,786.06</b>

### **Medical & Professional Building**

Professional Centre 1985	12/31/1985	166,277.00
Professional Centre Reno 2000?	12/31/2000	194,152.03
Professional Centre Reno 2012	12/31/2012	98,052.76
Professional Centre Siding 2013	12/31/2013	9,700.00
Professional Centre-Library & Main Floor 2017	12/31/2017	41,193.58
Professional Centre-Library & Main Floor 2018/19	3/31/2019	50,025.54
2022 additions - doors	3/31/2022	9,032.83
<b>Subtotal</b>		<b>568,433.74</b>

### **General - Shed**

2003	12/31/2013	<b>9,787.95</b>
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### **Community Hall**

Community Hall	12/7/2018	82,062.90
2021 Comm Hall Renos 2020/2021	3/31/2021	63,745.17
2022	3/31/2022	2,607.00
<b>Subtotal</b>		<b>148,415.07</b>

### **Fire Vehicles**

2006 Rescue Van	12/31/2005	199,000.00
2005 Peterbilt 340 Tandem Truck	12/31/2006	44,000.00
2012 Fire Freightliner	12/31/2012	259,489.00
1994 International 40S with Tank VIN: 1HTSHPCT5RH54206	3/31/2019	18,940.00

2007 Freightline M2 112 water tank truck	3/31/2019	58,367.59
2019 Dodge Ram 1500 Classic - SN 1C6RR7ST3KS589637	5/29/2019	54,731.03
<b>Subtotal</b>		<b>132,038.62</b>
<b>Fire Equipment</b>		
Misc tool & equip	12/31/2012	941.73
Pagers	12/31/2012	645.00
Rescue kit	12/31/2012	2,411.00
Misc tool & equip	12/31/2012	7,034.05
Generator	12/31/2012	7,260.00
Generator	12/31/2013	26,854.26
Fold chairs	6/22/2014	1,709.69
Turnout gear + helmets	11/14/2014	55,095.14
8 radios, speakers/mics, Gloves/hoods	12/31/2015	3,632.53
Repeater System, Portable Radios, Turnout Gear, Air Packs	12/31/2016	39,043.86
Jaws of Life-Spreader, Cutter, Ram, Combo	2/28/2017	75,063.00
2018/19 additions. Firehawk masks, carbon cylinders, etc	3/31/2019	13,152.62
2019/2020 additions. Helmet lights, cylinders, hose, goods, thermal imager, etc.	3/31/2020	22,528.15
2020/2021 Additions: Turnout Gear, cameras, pagers, inflatable rescue boat, AED	31-Mar-21	55,995.34
Lawn mower	10/18/2014	11,881.00
2012 Playset & utility trailer	12/31/2012	13,526.22
Playground equipment	11/5/2014	22,256.71
Playground equipment at Village park	7/31/2015	7,622.37
Wipper snipper	7/6/2015	599.44
Kensington Ag - Trimmer	7/1/2019	648.94
2020/20201: Laptops and chair	3/31/2021	4,601.09
Community Hall equipment	12/7/2018	25,000.00
2020/2021 Additions: Freezer	3/31/2021	2,200.00
Computer	8/2/2021	1,817.20
<b>Subtotal</b>		<b>401,519.34</b>
<b>Sewer</b>		
1964 Additions	12/31/1964	36,215.00
1964 Additions	12/31/1964	71.00
1965 Additions	12/31/1965	10,772.00
1969 Additions	12/31/1969	2,600.00
1970 Additions	12/31/1970	17,075.00
1972 Sewerage hookup to Sherwood Forest Subdivision	12/31/1972	45,554.40
1975 Additions	12/31/1975	2,307.00
1976 Additions	12/31/1976	9,531.00
1978 Additions	12/31/1978	3,125.00
1980 Additions	12/31/1980	315.00
1988 Additions	12/31/1988	9,927.00
1989 Additions	12/31/1989	6,152.00
1995 Additions	12/31/1995	227,391.00

1996 Additions	12/31/1996	(2,042.00)
2005 Additions	12/31/2005	12,872.00
2006 Additions	12/31/2006	134,624.76
2007 Sewer hookup to Dwight Ingersoll	12/31/2007	191.52
2009 Treatment facility upgrade	12/31/2009	84,531.08
2010 Treatment facility upgrade	12/31/2010	1,064,014.24
2011 Treatment facility upgrade	12/31/2011	323,153.60
2013 sludge containment project	12/31/2013	149,882.44
2014 Island Coastal - Sludge Containment Project	9/19/2014	6,630.35
2017 Old Post Rd & Route 13 Additions	12/31/2017	307,815.41
2013 Security System	12/31/2013	746.65
2016 Additions	12/31/2016	1,164.20
2017 Additions-Sansom Equipment	12/31/2017	38,379.00
<b>Subtotal</b>		<b>40,289.85</b>

#### **Water**

1972 Water hookup to Sherwood Forest Subdivision	12/31/1972	30,369.60
2006 Additions	12/31/2006	70,000.00
2007 Supply & Install new curb stops and service boxes	12/31/2007	1,633.67
2007 Water hookup to Dwight Ingersoll	12/31/2007	1,218.39
2007 Dug service into Gary Stewarts - put in main water line	12/31/2007	1,929.56
2007 supply & Install new 1.5" water meter	12/31/2007	894.97
2007 Chlorine metering pumping	12/31/2007	3,991.00
Curb stop project	12/31/2014	17,439.83
2015 Upgrade of community water system (gas tax project)	12/31/2015	28,875.41
2016 Upgrade of community water system (gas tax project)	12/31/2016	327,330.41
2016 Upgrade of community water system (gas tax project)	12/31/2017	269.50
2022 - pump for lagoon	3/31/2022	9,550.75
Sherwood Forest Well Site Upgrade	12/31/2010	23,673.13
2011 Sherwood Forest Well Site Upgrade-Exp pro fees	12/31/2011	5,453.23
2012 Sherwood Forest Well Site Upgrade	12/31/2012	122,892.19
Holdback from Sherwood Forest Well Site Project	9/30/2014	6,473.67
<b>Subtotal</b>		<b>134,819.09</b>

#### **Proposed Capital**

Professional Building Upgrades (Inc Fire)		100,000.00
Community Hall Upgrades		75,000.00
Office Upgrades		20,000.00
Utilities upgrades		6,800.00
Land Use Planning		60,500.00
Affordable Housing Project		250,000.00
Municipal Growth Study		50,000.00
Sherwood Forest Subdivision Expansion		440,000.00
<b>Subtotal</b>		<b>1,002,300.00</b>

## **Rural Municipality of Crapaud**

Regular Council Meeting

Tuesday May 16, 2023

7:00pm

Crapaud Community Hall

### **Agenda**

1. Call to order
2. Approval of Agenda for Tuesday May 16, 2023
3. Disclosure of Conflict of Interest
4. Approval of Minutes from March 14, 2023
5. Approval of Minutes from April 18, 2023
6. Business Arising from Previous Minutes
7. Presentations
  - EMO
  - Finance
  - Land and Buildings
  - Mayors Report
8. New Business
  - a) Application for funding from the Rural Growth Initiative for Heat Pumps
  - b) Application to Restructure the Municipalities Border to include the entire Parcel of Land of PID Number 405480
  - c) Purchase of a New Dishwasher for the Community Hall
  - d) The Municipality Assisting with the Development of the Memorial Playground Project at Englewood School
9. Correspondence – NIL
10. Public Section
11. Next Regular Meeting – June 20, 2023
12. Adjournment

**Rural Municipality of Crapaud**

**Regular Council Meeting**

**Tuesday May 16, 2023**

**7:00pm**

**Crapaud Community Hall**

**Minutes**

Present: Mayor Joanne Harvey, Councillors Della Ferguson, Margaret Armsworthy, Sandra Flohr, Savanna Dugay

Staff: Jamie Stride CAO

Visitors: John and Mary Heckbert, Raymond Macdonald, Susan Williams, Connie Mackinnon, Kenny Lake, Brad and Emma McQuirk, Steve Carey

1. Call to Order – Mayor Harvey called the meeting to order at 7pm and thanked everyone for coming.
2. Approval of Agenda – Motion: Mayor Harvey asked for the approval of the Agenda for Tuesday May 16, 2023. Moved by Councillor Ferguson, Seconded by Councillor Flohr. Unanimously carried.
3. Disclosure of Conflict of Interest – None declared.
4. Approval of Minutes from March 14, 2023 – Motion: Mayor Harvey asked for the approval of Minutes from the March 14, 2023 Meeting. Moved by Councillor Ferguson, Seconded by Councillor Armsworthy. Unanimously Carried.
5. Approval of Minutes from April 18, 2023 – Motion: Mayor Harvey asked for the approval of Minutes from the April 18, 2023 Meeting. Moved by Councillor Flohr, Seconded by Councillor Armsworthy. Unanimously Carried.



6. Business arising from Previous Minutes – Councillor Armsworthy spoke to say that the hiring of the Financial Officer has not happened yet.

7. Presentations

- EMO – Councillor Ferguson said the EMO is coming along great. We will be putting out a notice to the public at a later date for some things to help with supplies. The Community Hall will be used as a reception centre for EMO and we are hoping to have things prepared for this fall.

The light at the road in front of the community Hall has been changed and made a great improvement to visibility in the parking lot and steps leading into the Hall.

- Finance – Councillor Armsworthy said she didn't have a financial report for this meeting as we needed more time to gather information to provide correct financials to date.

Also, the Municipality is looking into increasing our line of credit with the Scotiabank. We need to ensure our bills are getting paid within 30 days.

- Land and Buildings – Councillor Flohr said we are in talks with Robert Lantz office to set up a meeting about the new land use bill and any requirements needed to finalize covenants.

We have 2 quotes for lock changes for the following buildings;  
Community Hall (2 locks), Municipal office (1 lock), Firehall (1 lock)  
A key sign out sheet has been created.

1<sup>st</sup> Quote is from Right on Board Locksmith

2<sup>nd</sup> Quote is from Crapaud Locksmith

Motion: Councillor Flohr asked for approval to have the locks and keys changed at the Community Hall, Municipal Office and Fire Hall.

Moved by Councillor Ferguson, Seconded by Councillor Dugay. Unanimously Carried.

Rate change for Hall rentals – We have created new rates for the Community Hall.

\$200 per day for the upstairs hall rental.

\$125 per day for the downstairs hall rental.

Other prices for other services are to be added onto these rates. (Full price list can be found at the office)

Small discussion around the possibility of a half day rental fee being added to this list to support small groups wanting to rent for only a couple of hours for meetings as an example.

Motion: Councillor Flohr asked for approval to the Hall Rental Rates to be adjusted. Moved by Councillor Dugay, Seconded by Councillor Armsworthy. Unanimously Carried.

- Addition. Parks and Recreation – Councillor Dugay said we are working on finding out details around who all owns the property across from the Crapaud General Store so we can proceed with plans to rejuvenate this parcel as it was before the bridge replacement began.
- Mayors Report – Mayor Harvey spoke about the Volunteer Award. This year we may look into making some small changes to who is eligible for this award as there are many in and outside of the municipality who contribute to the community. This award will be announced at the exhibition BBQ scheduled for July 28, 2023.

We are hiring a summer student. This student will work a total of 40 hours per week through the summer student grant we received. Some hours will be spent helping with office related activities, some spent with Ivan and some spent with children's recreational activities we are hoping to host this summer. Posters have been put up at various locations around the community.

8. New Business

- a) Application for funding from the Rural Growth Initiative for Heat Pumps.  
Councillor Flohr - With the rising costs of our existing heat source we are applying for Heat Pumps to be installed at the Professional Building and Community Hall through the Rural Growth Initiative Grant. These would be 100% funded and installed at no cost to the Municipality.

Motion: I would like to ask for approval to apply to the Rural Growth Initiative Grant for these heat pumps.

Moved by Councillor Ferguson, Seconded by Councillor Dugay.

Unanimously Carried.

- b) Application to Restructure the Municipalities Border to include the entire parcel of land of PID # 405480.

Councillor Flohr – We would like to submit an application to Restructure the Municipalities Border to include the entire land parcel #405480 located on the Sherwood Forest Drive Road. Currently, the Municipal line runs through the middle of this parcel and not around it.

Motion: I would like to ask for approval to submit the application to Restructure the Municipalities Border to include the entire parcel of land with PID # 405480.

Moved by Councillor Ferguson, Seconded by Councillor Dugay.

Unanimously Carried.

- c) Purchase of a new dishwasher for the Community Hall.

Councillor Armsworthy – Our current dishwasher is 35 years old and needs to be replaced. We will add this expense to a grant we are submitting this week which will cover 75% of the cost.

Motion: I would like to ask for approval to purchase a new dishwasher for the community Hall.

Moved by Councillor Flohr, Seconded by Councillor Ferguson.

Unanimously Carried.

- d) The Municipality Assisting with the Development of the Memorial Playground Project at Englewood School.

Councillor Armsworthy – We would work closely with the Englewood Home and School Foundation to use money fundraised to date in order to purchase playground equipment. By joining efforts, the Municipality can apply for a grant which may assist in the playground receiving up to \$50,000 to go towards this wonderful initiative.

Motion: I would like to ask for approval to assist with the development of the Memorial Playground Project at Englewood School.

Moved by Councillor Dugay, Seconded by Councillor Flohr. Unanimously Carried.

## 9. Correspondence – NIL

## 10. Public Section

Connie Mackinnon asked about the left turning lane into the Pharmacy. CAO Stride said he did look into it with the department of transportation who said it wasn't necessary at this time. Same with the over head sign that use to be in place to indicate a left turning lane coming up turning onto Route 13, it wasn't deemed necessary anymore. CAO will look into this further.

Steve Carey asked if the cost of the hall rental included the kitchen. And if anyone has done a cost analysis on the kitchen to determine how much we should charge to cover costs. Councillor Flohr responded by saying the rental of the kitchen would be an extra charge. With respect to a cost analysis of the kitchen, we have done research on several other similar size halls with kitchens and based our rental price on the average of what we found during our research.

Connie Mackinnon presented the Council with a \$500 donation from the South Shore Citizens Group to go towards Community Hall Improvements. This was very well received.

Steve Carey asked if the tree cleanup in Sherwood Forest playground started yet. CAO responded letting him know that there was tree removal machinery in place today to begin work immediately. Steve Carey responded that he noticed the Machinery today in place. Mr Carey also

asked if playground updates will happen at the Sherwood Forest playground. Mayor Harvey responded saying she would love to be able add to the playground however right now it was not financially possible. She hopes to be in the position to do so in the future. Especially if we are approved for grant money to assist with this.

Susan Williams asked if the \$125 per day charge for the lower level hall rental would be for everyone? It would be hard for non profit groups to pay that amount for a meeting that lasted only a couple of hours for an example. CAO Stride said that we have to put a charge in place that covers expenses because if 4 or 5 groups are renting the hall for little or nothing and taking up 70% of rental space, it becomes hard to pay for expenses when charging full rate to only 30%. Connie Mackinnon added that this was just a motion to allow changes to the rates. Councillor Armsworthy spoke about how successful the recent rental to offer a babysitting course was and how build from that rental.

Steve Carey asked about why the word Covenants was used. Mayor Harvey spoke about how the covenants were never settled. We would like to ensure we collect all the facts before we proceed in any way with covenants.

Kenny Lake said that covenants were passed by the previous council. Mayor Harvey said we are still piecing the puzzle together and gathering all information before we move forward with this. CAO Stride said that indeed the covenants were passed by the previous council but were never registered with the province. Kenny said it went in front of the lawyer for some minor word changes but never went any further. CAO Stride said that he would look into it further.

11. Next Regular Meeting – June 20, 2023 at 7pm at the Community Hall

12. Adjournment – Meeting was adjourned at 7:38pm

# FINANCIAL PLAN

## APR 1, 2023 - MAR 31, 2024

### Rural Municipality of Crapaud

	Actual 1-Apr-21 31-Mar-22	Budget 1-Apr-21 31-Mar-22	Budget 1-Apr-22 31-Mar-23	Budget 1-Apr-23 31-Mar-24
<b>Operating Revenue</b>				
General - Schedule 1	\$ 365,895	\$ 509,126	\$ 464,535	\$ 526,671
Sewerage - Schedule 2	\$ 76,528	\$ 85,000	\$ 100,000	\$ 86,000
Water - Schedule 3	\$ 20,893	\$ 25,200	\$ 29,150	\$ 23,150
	<b>\$ 463,316</b>	<b>\$ 619,326</b>	<b>\$ 593,685</b>	<b>\$ 635,821</b>
<b>Operating Expenditures</b>				
General - Schedule 1	\$ 421,479	\$ 399,350	\$ 422,505	\$ 485,991
Sewerage - Schedule 2	\$ 90,698	\$ 65,050	\$ 108,000	\$ 102,500
Water - Schedule 3	\$ 32,763	\$ 38,660	\$ 42,600	\$ 40,500
	<b>\$ 544,939</b>	<b>\$ 503,060</b>	<b>\$ 573,105</b>	<b>\$ 628,991</b>
<b>Net Revenue (Expenditures) From Operations</b>	<b>-\$ 81,623</b>	<b>\$ 116,266</b>	<b>\$ 20,580</b>	<b>\$ 6,830</b>
Amortization of Capital Assets	\$ 91,142	\$ 98,000	\$ 89,050	\$ 91,950
Government Transfers for Capital-General	\$ 105,003	\$ 100,000	\$ 100,000	\$ 100,000
Government Transfers for Capital-Sewer		\$ -	\$ -	\$ -
Government Transfers for Capital-Water		\$ -	\$ -	\$ -
Government Transfers for Capital-Total	\$ 105,003	\$ 100,000	\$ 100,000	\$ 100,000
<b>Change in Fund Balances</b>	<b>\$ (67,762)</b>	<b>\$ 118,266</b>	<b>\$ 31,530</b>	<b>\$ 14,880</b>

# 5 year CAPITAL BUDGET: APRIL 1, 2022 - MARCH 31, 2027

updated February 2023

Project	Start Date	End Date	Dept.	Total Project Costs	Funding Sources				Comments
					RMC	Gas Tax	MSC	Comm Revit.	
Professional Building Upgrades (Inc Fire)	Dec 2023	Oct 2024	General	\$ 100,000		\$ 50,000		\$ 50,000	To include upgrades to rental space, Basement moisture barrier, Fire hall furnace
Community Hall Upgrades	Dec 2023	Oct 2024	General	\$ 75,000	\$ 37,500			\$ 37,500	dishwasher, projector, painting, windows, roof, generator
Office Upgrades	Dec 2023	Oct 2024	General	\$ 20,000	\$ 10,000			\$ 10,000	To include meeting space for Mayor and clean office space for Bookkeeper.
Utilities upgrades	June 2025	Dec 2025	Utilities	\$ 6,800	\$ 1,000	\$ 5,800			To include video tracing of lines that are over 50 years old
Land Use Planning	May 2019	Dec 2023	General	\$ 60,500	\$ 6,050	\$ 24,200	\$ 30,250		Have consultant collecting research and compile report on Future Land Use in the Municipality
Affordable Housing Project	Mar 2026	Mar 2027	Utilities	\$ 250,000		\$ 250,000			Expand Sewer and Water to land for Affordable Housing Project on TCH (500 ft water and sewer) and build road
Municipal Growth Study	Nov 2024	Dec 2025	General	\$ 50,000		\$ 25,000	\$ 25,000		
Sherwood Forest Subdivision Expansion	Apr 2025	Dec 2026	Utilities	\$ 440,000	\$ 5,000	\$ 435,000			To expand Sewer and water lines in Sherwood Forest (approx. 1400 ft of water and sewer )
Gas Tax Funding 2020-2024				\$ 1,002,300	\$ 59,550	\$ 790,000	\$ 55,250	\$ 97,500	

## NOTES:

- 1 RMC - Rural Municipality of Crapaud
- 2 Gas Tax Direct Allocation Fund - Receive \$100,000 per year over 5 years. Municipalities can finance large projects to utilize 5 years of funds  
\*received an extra Top Up of \$100,000 for 2019/20
- 3 MSC - Municipal Strategic Component of the Gas Tax. Will amount to 90% of project. 50% from MSC, 40% from Gas Tax money.  
2 intakes per year; spring and fall.

# General Account

## Schedule 1

	Actual 1-Apr-21 31-Mar-22	Budget 1-Apr-22 31-Mar-23	Budget 1-Apr-23 31-Mar-24
<b>Revenue</b>			
Fire Dues	\$ 171,734	\$ 182,000	\$ 194,400
Real Property Tax	\$ 104,939	\$104,000	\$111,936
Government Transfers for Capital	\$ 22,027	\$100,000	\$100,000
Government transfers for Operations			\$22,500
Equalization	\$ 28,849	\$44,235	\$44,235
Recreation	\$ 2,500		
Wages	\$ 20,662	\$12,000	\$20,000
Sponsorships of Community Events			
Rent	\$ 12,014	\$13,500	\$17,600
Hall	\$ 2,484	\$3,000	\$15,000
Land Sales	\$ -	\$0	\$0
Interest	\$ 686	\$800	\$1,000
Work for Other Municipalities		\$5,000	
	<b>\$ 365,895</b>	<b>\$ 464,535</b>	<b>\$ 526,671</b>
<b>General Expenditure Segments</b>			
Fire Protection - Schedule A	\$ 174,921	\$ 188,000	\$ 194,000
General Government Services - Schedule B	\$ 153,035	\$137,200	\$167,286
Professional Centre - Schedule C	\$ 26,634	\$30,700	\$28,900
Parks, Recreation and Streets - Schedule D	\$ 25,099	\$30,700	\$51,700
Community Hall - Schedule E	\$ 41,789	\$ 35,905	\$ 44,105
	<b>\$ 421,479</b>	<b>\$ 422,505</b>	<b>\$ 485,991</b>
<b>Net Revenue (Expenditures) From Operations</b>	<b>-\$ 55,584</b>	<b>\$ 42,030</b>	<b>\$ 40,680</b>
Gain on disposal of tangible capital assets			
Government Transfers for Capital	\$ 105,003	\$ 100,000	\$ 100,000
Amortization of Capital Assets	\$ 91,142	\$ 89,050	\$ 91,950
<b>Change in Fund Balances</b>	<b>\$ (146,726)</b>	<b>\$ (47,020)</b>	<b>\$ (51,270)</b>



## Sewer Utility Schedule 2

	Actual 1-Apr-21 31-Mar-22	Budget 1-Apr-22 31-Mar-23	Budget 1-Apr-23 31-Mar-24
<b>Revenue</b>			
Flat Rate Revenue	\$ 76,439	\$ 78,000	\$ 84,500
Collection of O/S Receivables		\$ 20,000	
Interest	\$ 89	\$ 2,000	\$ 1,500
	<b>\$ 76,528</b>	<b>\$ 100,000</b>	<b>\$ 86,000</b>
<b>Expenditures</b>			
General:			
Bank Charges	\$ 966	\$ 1,500	\$ 1,500
Miscellaneous	\$ 3,595	\$ 1,000	\$ 3,500
Regulatory Commission	\$ 962	\$ 1,000	\$ 1,000
	<b>\$ 5,524</b>	<b>\$ 3,500</b>	<b>\$ 6,000</b>
Operating:			
Repairs & Maintenance	\$ 2,230	\$ 15,000	\$ 5,000
Operator Fee	\$ 13,169	\$ 18,500	\$ 18,500
Utilities	\$ 9,673	\$ 9,500	\$ 9,500
	<b>\$ 25,071</b>	<b>\$ 43,000</b>	<b>\$ 33,000</b>
Other:			
Administrative Charge from General Govt	\$ 16,000	\$ 16,000	\$ 16,000
Administrative Charge from Prof Bldg	\$ 5,000	\$ 5,000	\$ 5,000
Amortization Expense	\$ 31,447	\$ 32,500	\$ 32,500
Interest on Long-Term Debt	\$ 7,656	\$ 8,000	\$ 10,000
Government Transfers for Capital Revenue		\$ -	\$ -
	<b>\$ 60,103</b>	<b>\$ 61,500</b>	<b>\$ 63,500</b>
<b>Total Expenditures</b>	<b>\$ 90,698</b>	<b>\$ 108,000</b>	<b>\$ 102,500</b>
<b>Net Revenue (Expenditures)</b>	<b>\$ (14,169)</b>	<b>\$ (8,000)</b>	<b>\$ (16,500)</b>

## Water Utility

### Schedule 3

	Actual 1-Apr-21 31-Mar-22	Budget 1-Apr-22 31-Mar-23	Budget 1-Apr-23 31-Mar-24
<b>Revenue</b>			
Flat Rate Revenue	\$ 20,893	\$ 22,650	\$ 22,650
Collection of O/S Receivables		\$ 6,000	
Interest	\$ -	\$ 500	\$ 500
	<u>\$ 20,893</u>	<u>\$ 29,150</u>	<u>\$ 23,150</u>
<b>Expenditures</b>			
General:			
Bank Charges	\$ 214	\$ 200	\$ 200
Miscellaneous	\$ 2,426	\$ 500	\$ 2,400
Regulatory Commission	\$ 241	\$ 300	\$ 250
	<u>\$ 2,881</u>	<u>\$ 1,000</u>	<u>\$ 2,850</u>
Operating:			
Repairs & Maintenance	\$ 5,829	\$ 10,000	\$ 6,000
Operator Fee	\$ 7,815	\$ 12,000	\$ 12,000
Utilities	\$ 2,688	\$ 3,800	\$ 3,000
	<u>\$ 16,332</u>	<u>\$ 26,800</u>	<u>\$ 23,850</u>
Other:			
Administrative Charge from General Government	\$ 4,000	\$ 4,000	\$ 4,000
Administrative Charge from Professional Bldg	\$ 1,000	\$ 1,000	\$ 1,000
Amortization Expense	\$ 7,824	\$ 8,800	\$ 7,800
Interest on Long-Term Debt	\$ 726	\$ 1,000	\$ 1,000
Government Transfers for Capital Projects	\$ -	\$ -	\$ -
	<u>\$ 13,550</u>	<u>\$ 14,800</u>	<u>\$ 13,800</u>
<b>Total Expenditures</b>	<u>\$ 32,763</u>	<u>\$ 42,600</u>	<u>\$ 40,500</u>
<b>Net Revenue (Expenditures)</b>	<u><u>\$ (11,870)</u></u>	<u><u>\$ (13,450)</u></u>	<u><u>\$ (17,350)</u></u>

## Crapaud Fire Department

	Actual 1-Apr-21 31-Mar-22	Budget 1-Apr-22 31-Mar-23	Budget 1-Apr-23 31-Mar-24
<b>Revenue</b>			
Fire Dues	\$ 171,734	\$182,000	\$194,000
Interest		\$400	\$400
	<b>\$ 171,734</b>	<b>\$ 182,400</b>	<b>\$ 194,400</b>
<b>Expenditures</b>			
Amortization	\$ 65,581	\$ 68,000	\$ 65,400
Reserve for Capital			
Donations	\$ 745	\$ 1,000	\$ 1,000
Dues & Licenses	\$ 711	\$ 500	\$ 1,000
Equipment	\$ 5,691	\$ 1,500	\$ 6,000
Electricity	\$ 3,938	\$ 4,200	\$ 4,000
Gas & Oil	\$ 2,724	\$ 2,000	\$ 3,000
Heating	\$ 5,796	\$ 4,000	\$ 6,000
Honorariums	\$ 32,299	\$ 32,000	\$ 40,000
Insurance - Firemen & Building	\$ 3,540	\$ 5,000	\$ 6,000
Insurance - Fire Trucks & CGL	\$ 10,252	\$ 12,000	\$ 11,000
Interest & Bank Charges	\$ 212	\$ 400	\$ 200
Meals	\$ 1,017	\$ 1,000	\$ 1,000
Office Supplies	\$ 49	\$ 9,000	\$ 1,000
Repairs & Maintenance	\$ 11,189	\$ 15,000	\$ 12,000
Supplies	\$ 181	\$ 2,000	\$ 2,000
Telephone	\$ 9,673	\$ 5,500	\$ 6,500
Radio		\$ 1,500	\$ 2,000
Training, Mileage, Uniforms	\$ 443	\$ 2,000	\$ 3,000
Property Taxes	\$ 578	\$ 600	\$ 600
Sewer Utility		\$ 600	\$ 600
Garbage Collection	\$ 969	\$ 1,200	\$ 1,200
Utilities/ Miscellaneous	\$ 5,334	\$ 4,000	\$ 5,500
Winter Mainenance		\$ 1,000	\$ 1,000
Water			
Administrative Charge from Professional Bldg	\$ 7,000	\$ 7,000	\$ 7,000
Administrative Charge from General Government	\$ 7,000	\$ 7,000	\$ 7,000
<b>Total Expenditures</b>	<b>\$ 174,921</b>	<b>\$ 188,000</b>	<b>\$ 194,000</b>
<b>Net Revenue (Expenditures)</b>	<b>\$ (3,187)</b>	<b>\$ (6,000)</b>	<b>\$ -</b>

## General Government Services

	Actual 1-Apr-21 31-Mar-22	Budget 1-Apr-22 31-Mar-23	Budget 1-Apr-22 31-Mar-23
<b>Revenue</b>			
Real Property Tax	\$ 104,939	\$104,000	\$111,936
Government Transfers for Capital	\$ 122,027	\$100,000	
Government transfers for Operations			\$22,500
Equalization	\$ 28,849	\$44,235	\$44,235
Recreation			
Wages	\$ 20,662	\$12,000	\$20,000
Land Sales	\$ -	\$0	\$0
Interest	\$ 436	\$1,000	\$1,000
Work for Other Municipalities		\$5,000	
Discount Recovery			
	<b>\$ 276,913</b>	<b>\$ 266,235</b>	<b>\$ 199,671</b>
<b>Expenditures</b>			
Amortization of tangible capital assets	\$ 2,514	\$ 2,550	\$ 2,550
Advertising & Marketing	\$ 2,234	\$ 4,000	\$ 2,000
Donations	\$ 1,495	\$ 1,000	\$ 1,000
Dues	\$ 1,068	\$ 1,200	\$ 1,200
Fire Protection	\$ -	\$ 12,100	\$ 12,100
Council Renumeration	\$ 7,786	\$ 8,200	\$ 19,600
Official Trustee	\$ 17,773	\$ 14,000	\$ -
Interest & Bank Charges - General	\$ 2,091	\$ 1,750	\$ 5,500
Insurance	\$ 18,622	\$ 17,000	\$ 31,436
Office Supplies	\$ 6,855	\$ 4,000	\$ 4,000
Office Equipment & Upgrades	\$ 474	\$ 1,000	\$ 1,000
Miscellaneous	\$ 1,101	\$ 500	\$ 500
Professional Fees - Accounting	\$ 28,370	\$ 15,000	\$ 20,000
Professional Fees - Legal		\$ 5,000	\$ 5,000
Telephone	\$ 2,905	\$ 2,400	\$ 2,400
Travel & Meetings	\$ 900	\$ 500	\$ 2,000
Election	\$ -	\$ 2,500	\$ -
Library		\$ 3,000	\$ 3,000
Wages	\$ 88,849	\$ 72,500	\$ 90,000
Work for Other Municipalities		\$ 5,000	\$ -
	<b>\$ 183,035</b>	<b>\$ 173,200</b>	<b>\$ 203,286</b>
Transfers:			
Expenses Allocated from Professional Centre	\$ (3,000)	\$ (6,000)	\$ (6,000)
Expenses allocated to Crapaud Community Hall		\$ (3,000)	\$ (3,000)
Expenses allocated to Sewerage and Water	\$ (20,000)	\$ (20,000)	\$ (20,000)
Expenses allocated to Fire Protection	\$ (7,000)	\$ (7,000)	\$ (7,000)
<b>Total Expenditures</b>	<b>\$ 153,035</b>	<b>\$ 137,200</b>	<b>\$ 167,286</b>
<b>Net Revenue (Expenditures)</b>	<b>\$ 123,878</b>	<b>\$ 129,035</b>	<b>\$ 32,385</b>

## Professional Centre

	Actual 1-Apr-21 31-Mar-22	Budget 1-Apr-22 31-Mar-23	Budget 1-Apr-23 31-Mar-24
<b>Revenue</b>			
Rental	\$ 12,014	\$ 14,500	\$ 17,600
<b>Expenditures</b>			
Amortization	\$ 14,211	\$ 14,000	\$ 14,000
Electricity	\$ 4,671	\$ 4,500	\$ 5,000
Heat	\$ 6,830	\$ 5,000	\$ 6,000
Insurance	\$ 2,148	\$ 3,000	\$ 2,200
Repairs & Maintenance	\$ 8,278	\$ 10,000	\$ 7,500
Snow Removal	\$ 2,920	\$ 6,000	\$ 6,000
Property Taxes	\$ 578	\$ 600	\$ 600
Sewer Utility		\$ 600	\$ 600
	\$ 39,634	\$ 43,700	\$ 41,900
Transfers:			
Expenses allocated to General Government			
Expenses allocated to Fire Protection	\$ (7,000)	\$ (7,000)	\$ (7,000)
Expenses allocated to sewerage and water	\$ (6,000)	\$ (6,000)	\$ (6,000)
<b>Total Expenditures</b>	<b>\$ 26,634</b>	<b>\$ 30,700</b>	<b>\$ 28,900</b>
<b>Net Revenue (Expenditures)</b>	<b>\$ (14,621)</b>	<b>\$ (16,200)</b>	<b>\$ (11,300)</b>

## Parks, Recreation and Streets

	Actual 1-Apr-21 31-Mar-22	Budget 1-Apr-22 31-Mar-23	Budget 1-Apr-22 31-Mar-23
<b>Expenditures</b>			
Parks and Public Property:			
Amortization	\$ 4,465	\$ 4,500	\$ 4,500
Bug Control	\$ 2,576	\$ 3,000	\$ 3,000
Mileage	\$ 1,050	\$ 1,200	\$ 1,500
Special Project - Playground Improvement		\$ 2,000	\$ -
Special Project - Hydro		\$ 2,000	\$ -
Property Taxes	\$ 5,407		\$ 5,200
Repairs & Improvements	\$ 2,579	\$ 3,000	\$ 3,000
	<u>\$ 16,077</u>	<u>\$ 15,700</u>	<u>\$ 17,200</u>
Recreation and Streets:			
Festivals/Event Supplies & Expenses	\$ -	\$ 3,000	\$ 22,500
Recreation Sponsorships	\$ -	\$ 2,000	\$ 2,000
Street Lights	\$ 9,022	\$ 10,000	\$ 10,000
<b>Total Expenditures</b>	<u><b>\$ 25,099</b></u>	<u><b>\$ 30,700</b></u>	<u><b>\$ 51,700</b></u>

## Crapaud Community Hall - Rural

	Actual 1-Apr-21 31-Mar-22	Budget 1-Apr-22 31-Mar-23	Budget 1-Apr-23 31-Mar-24
<b>Revenue</b>			
Rental	\$ 2,484	\$ 2,000	\$ 15,000
<b>Expenditures</b>			
Equipment		\$ 2,000	\$ 2,000
Property Taxes	\$ 1,308	\$ 1,200	\$ 1,200
Sewer Utility		\$ 1,155	\$ 1,155
Electricity	\$ 1,294	\$ 1,500	\$ 1,500
Propane		\$ 750	\$ 750
Repairs & Maintenance	\$ 12,366	\$ 7,000	\$ 10,000
Heat	\$ 7,134	\$ 4,000	\$ 7,000
Insurance	\$ 7,171	\$ 7,000	\$ 7,000
Amortization	\$ 6,885	\$ 4,800	\$ 7,000
Interest on Long-Term Debt	\$ 2,630.7	\$ 3,500	\$ 3,500
Expenses allocated to General Government	\$ 3,000	\$ 3,000	\$ 3,000
<b>Total Expenditures</b>	<b>\$ 41,789</b>	<b>\$ 35,905</b>	<b>\$ 44,105</b>
<b>Net Revenue (Expenditures)</b>	<b>\$ (39,305)</b>	<b>\$ (33,905)</b>	<b>\$ (29,105)</b>

Location: null



PHONE: 902-368-5178  
FAX: 902-368-4399

WHILE THIS MAP MAY NOT BE FREE FROM ERROR OR OMISSION, CARE HAS BEEN TAKEN TO ENSURE THE BEST POSSIBLE QUALITY. THIS MAP IS A GRAPHICAL REPRESENTATION. IT IS NOT INTENDED TO BE USED TO CALCULATE EXACT DIMENSIONS OR AREAS.

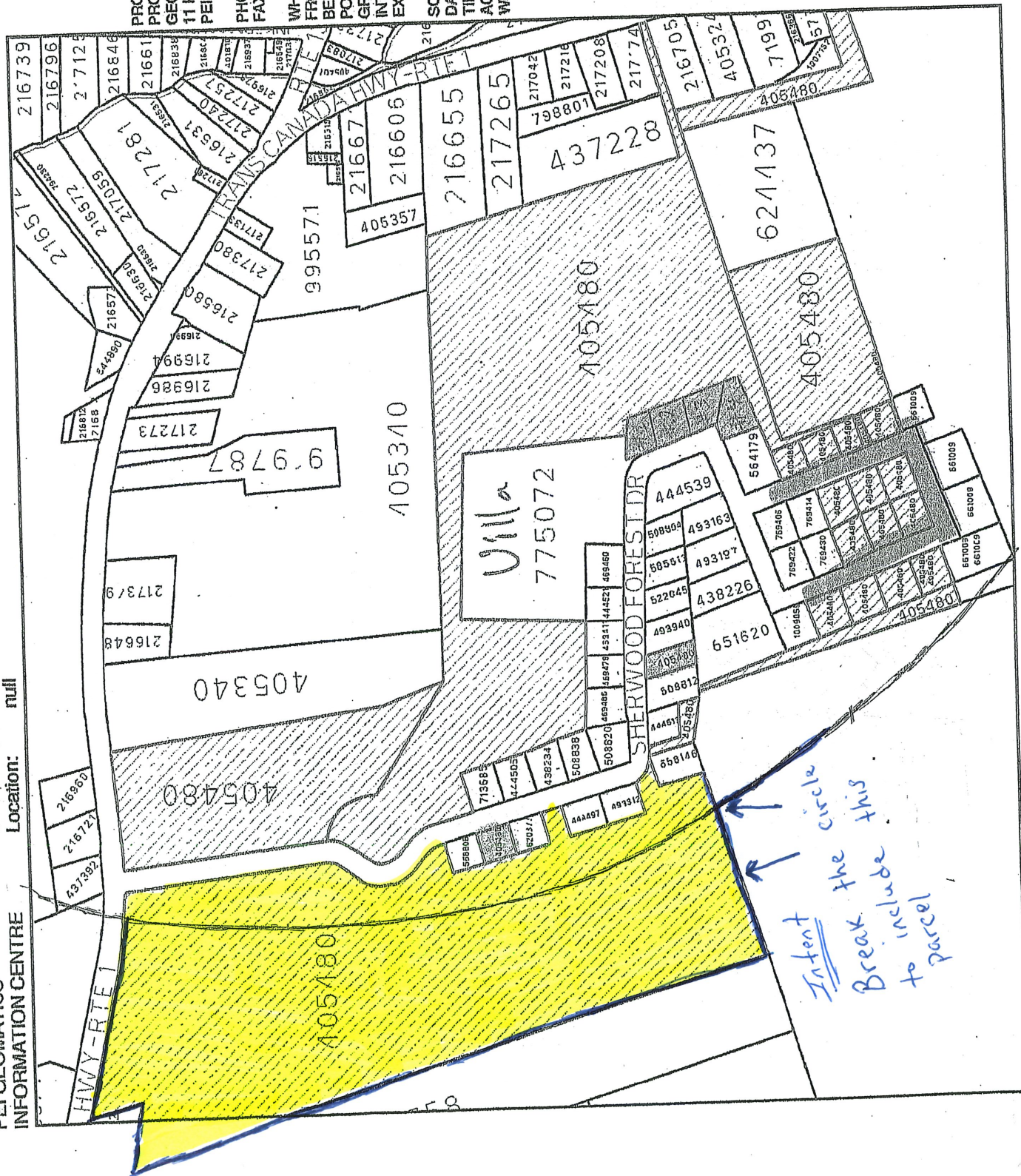
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Intent Break the circle to include the marginalized